

RENTAL APPLICATION – AGREEMENT TO LEASE

Any misrepresentation shall be considered a default under the terms and conditions of the Lease Agreement at the option of the Landlord.

Rental Agent (name / phone): _____

Property: _____

Application to lease Premise: _____

Term: 12 months / 15 months / 24 months / Other: _____

\$ _____

Full rent amount due for the full term indicated above.

\$ _____

Per month payment option - due payable on the first (1st) day of the month

Applicant agrees to:

- Execute a Lease Agreement (containing the usual clauses which the Landlord will prepare), prior to entering into possession of said Premises.
- \$250.00 / \$500.00 / Other: _____ Deposit fee payable within three (3) days after Landlord (in its sole discretion) deems Applicants' application accepted and to be applied to the full security deposit upon move-in. *If Applicant withdraws the application after the three (3) day grace period, the deposit fee is forfeited and will be applied as damages for holding and preparing the Premise.

Agreed to by: _____ **(initialed by Applicant)**

Applicant Information:

Full Name:	Social Security #:
Nickname/Maiden Name:	Telephone # (home):
Current Address:	Telephone # (cell):
	E-mail Address:
Drivers License State/#:	May we contact you via e-mail?
Date of Birth:	How did you hear about us?
Previous Landlord Name:	Previous Landlord Telephone #:

Employment:

Present Employer Name:	Telephone #:
Employer Address:	How Long Employed:
	Supervisor Name:
Salary: _____ /weekly	Position Title:
Previous or 2 nd Employer Name:	Telephone #:
Employer Address:	How Long Employed:
	Supervisor Name:
Salary: _____ /weekly	Position Title:

Personal Finances:

Other Income Source (account # & amount):
Other Income Source (account # & amount):
Checking – Bank Name & Account #:
Savings – Bank Name & Account #:

Contact Information

Relative Emergency Contact: Name/Address & Telephone #:

1.		
2.		

Non-relative Reference Contact: Name/Address & Telephone #:

1.		
2.		

**Household: Due to Town Zoning/Fire Codes
All Occupants Must Be Listed (including children):**

Name:	Date of Birth:	Social Security Number:
1.		
2.		
3.		
4.		

Household: Vehicle Information:

Make/Model:	VIN #:	Plate State & #:

Household: Pet Information:

Pet Type:	Breed:	Weight:	Name:	Color:

Other Information:

- | | Yes | No |
|--|-------|-------|
| 1. Have you ever been sued for non-payment of rent or damages? | _____ | _____ |
| 2. Have you ever been evicted or asked to move out? | _____ | _____ |
| 3. Have you ever been convicted of a crime (other than traffic infractions)? | _____ | _____ |
| (If yes, give details: _____) | | |

Acknowledgment and authorization:

By signing this agreement:

I declare that all of my responses are true and complete. Any false statements or inaccurate information made on this application can, among other responses/action, lead to the rejection of your application and/or the immediate termination of your lease and/or civil or criminal legal action. I authorize Landlord/Owner or agent, to verify this information (including employment, income, landlord, criminal and sex offender search).

I authorize the Landlord/Owner or agent, to obtain my Credit Report during the application period, lease period and throughout any period of indebtedness.

I further authorize credit reporting agencies, past or present employers, and past or present landlords to verify or provide Landlord/Owner or agent, with any and all information requested, and such information may be verified

or provided at the time of submission of my rental application, during the entire lease term and in the event that I enter into a Lease Agreement with Landlord/Owner, and thereafter as long as I owe any balance to Landlord/Owner.

Landlord/Owner or agent, may obtain information from any source and may exchange credit information with consumer reporting agencies. I agree to hold Landlord/Owner and any affiliates, harmless for any claims that may arise as a result of this investigation. I understand that this notice will also apply to future update reports that may be requested. All copies of statements and/or documents submitted or obtained in connection with this rental application will have full force and effect as though it were the original document.

I have read and understand all information and statements. I understand and acknowledge that Landlord/Owner has given me a full and fair opportunity to seek advice from legal counsel prior to signing this rental application.

Name

Signature

Date

For Office Use:

Copy of Applicant's Driver's License inserted in file by: _____ (employee initials)
Shown Unit #: _____ by: _____ (employee initials)
Copy of renter's insurance received by: _____ (employee initials)

Prefers: Smoking unit or Non-smoking
Parking: Underground / Under-Bridge / Carport / NA

Accepted for Unit #: _____ Date rental to begin on: _____
Notified by: _____ (employee initials) on the date: _____ by: PHONE / MAIL / OTHER: _____

Initial Deposit of: \$ _____ Received by: _____ (employee initials)
CASH / MONEY ORDER / CHECK #: _____ / OTHER: _____

Full Deposit of: \$ _____ Received by: _____ (employee initials)
CASH / MONEY ORDER / CHECK #: _____ / OTHER: _____

Pet Addendum: Y / N
Student Addendum: Y / N
Guarantor Addendum: Y / N

Denied. Notified by: _____ (employee initials) on the date: _____ by: PHONE / MAIL / OTHER: _____